


**BusinessAviation**  
 BA Arrival/Departure Notification

Tail:  Aircraft Type/Model:   
 MTOW:  Arrival Date/Time:   
 Operator:  Departure Port:

Pilot		Co-Pilot	
Phone Number	<input type="text"/>	Phone Number	<input type="text"/>
Email	<input type="text"/>	Email	<input type="text"/>
Local Address	<input type="text"/>	Local Address	<input type="text"/>

Passport Information			
Pilot Information 1		Co-Pilot Information 1	
Name	<input type="text"/>	Name	<input type="text"/>
DOB	<input type="text"/>	DOB	<input type="text"/>
Nationality	<input type="text"/>	Nationality	<input type="text"/>
Passport Number	<input type="text"/>	Passport Number	<input type="text"/>

PTO to list passenger info using the same format above.

### Requirements

Permits  Car Rental  Laundry  Maid Service  Newspaper   
 Hotel Transport  Lav Service  Unspecified

Additional Information: \_\_\_\_\_  
 \_\_\_\_\_

### Notifications (For Official Use)

Tower	<input type="text"/>
Customs	<input type="text"/>
Immigration	<input type="text"/>
Health Department	<input type="text"/>

## Additional Passenger/Crew Passport Information

Crew Information #1		Passenger Information #1	
Name		Name	
DOB		DOB	
Nationality		Nationality	
Passport Number		Passport Number	
Crew Information #2		Passenger Information #2	
Name		Name	
DOB		DOB	
Nationality		Nationality	
Passport Number		Passport Number	
Passenger Information #3		Passenger Information #4	
Name		Name	
DOB		DOB	
Nationality		Nationality	
Passport Number		Passport Number	
Passenger Information #5		Passenger Information #6	
Name		Name	
DOB		DOB	
Nationality		Nationality	
Passport Number		Passport Number	
Passenger Information #7		Passenger Information #8	
Name		Name	
DOB		DOB	
Nationality		Nationality	
Passport Number		Passport Number	

## Departure

Departure Date/Time:

Invoice:

## Requirements

Pick Up

Flight Plan

General Declaration

Fuel

GPU

Catering

Ice

Coffee

Hot water

Flight Plan:

Weather:

Additional Information: \_\_\_\_\_  
\_\_\_\_\_

## Notifications (For Official Use)

Tower	
Customs	
Immigration	
Health Department	